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**Belgium-Huy: Envelopes  
2023/S 129-412481**

**Contract notice**

**Supplies**

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

**I.1) Name and addresses**

Official name: Centre Hospitalier Régional de Huy

National registration number: 0237224881

Postal address: Rue des Trois Ponts, 2

Town: Huy

NUTS code: BE331 Arr. Huy

Postal code: 4500

Country: Belgium

Contact person: Monsieur Cédric Guffens

E-mail:

Telephone: +32 85277076

**Internet address(es):**

Main address:

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access,

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically

**I.4) Type of the contracting authority**

Other type: Intercommunale

**I.5) Main activity**

Health

**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title:**

Matériel et consommable de Bureau 2023-2027

Reference number: 549

**II.1.2) Main CPV code**

30199230 Envelopes

**II.1.3) Type of contract**

Supplies

**II.1.4) Short description:**

voir II.1.1

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- II.1.5) **Estimated total value**
- II.1.6) **Information about lots**  
This contract is divided into lots: yes  
Tenders may be submitted for all lots
- II.2) **Description**
- II.2.1) **Title:**  
Enveloppes  
Lot No: 1
- II.2.2) **Additional CPV code(s)**  
30199230 Envelopes
- II.2.3) **Place of performance**  
NUTS code: BE331 Arr. Huy  
Main site or place of performance:  
Centre Hospitalier Régional de Huy, Rue des Trois Ponts, 2 à 4500 Huy
- II.2.4) **Description of the procurement:**  
voir II.2.1
- II.2.5) **Award criteria**  
Criteria below  
Quality criterion - Name: Qualité / Weighting: 10  
Quality criterion - Name: Délai de livraison / Weighting: 10  
Quality criterion - Name: Contact et SAV / Weighting: 10  
Cost criterion - Name: Prix / Weighting: 60  
Cost criterion - Name: Frais de livraison / Weighting: 10
- II.2.6) **Estimated value**
- II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**  
Duration in months: 48  
This contract is subject to renewal: no
- II.2.10) **Information about variants**  
Variants will be accepted: no
- II.2.11) **Information about options**  
Options: no
- II.2.13) **Information about European Union funds**  
The procurement is related to a project and/or programme financed by European Union funds: no
- II.2.14) **Additional information**
- II.2) **Description**
- II.2.1) **Title:**  
Consommables informatiques  
Lot No: 2
- II.2.2) **Additional CPV code(s)**  
30199230 Envelopes  
30237300 Computer supplies
- II.2.3) **Place of performance**  
NUTS code: BE331 Arr. Huy
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Main site or place of performance:

Centre Hospitalier Régional de Huy, Rue des Trois Ponts, 2 à 4500 Huy

II.2.4) **Description of the procurement:**

voir II.2.1

II.2.5) **Award criteria**

Criteria below

Quality criterion - Name: Qualité / Weighting: 10

Quality criterion - Name: Délai de livraison / Weighting: 10

Quality criterion - Name: Contact et SAV / Weighting: 10

Cost criterion - Name: Prix / Weighting: 40

Cost criterion - Name: Remise / Weighting: 20

Cost criterion - Name: Frais de livraison / Weighting: 10

II.2.6) **Estimated value**

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

II.2) **Description**

II.2.1) **Title:**

Petit matériel de bureau

Lot No: 3

II.2.2) **Additional CPV code(s)**

30199230 Envelopes

30192000 Office supplies

II.2.3) **Place of performance**

NUTS code: BE331 Arr. Huy

Main site or place of performance:

Centre Hospitalier Régional de Huy, Rue des Trois Ponts, 2 à 4500 Huy

II.2.4) **Description of the procurement:**

voir II.2.1

II.2.5) **Award criteria**

Criteria below

Quality criterion - Name: Qualité / Weighting: 10

Quality criterion - Name: Délai de livraison / Weighting: 10

Quality criterion - Name: Contact et SAV / Weighting: 10

Cost criterion - Name: Prix / Weighting: 40

Cost criterion - Name: Remise / Weighting: 20

Cost criterion - Name: Frais de livraison / Weighting: 10

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- II.2.6) **Estimated value**
- II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**  
Duration in months: 48  
This contract is subject to renewal: no
- II.2.10) **Information about variants**  
Variants will be accepted: no
- II.2.11) **Information about options**  
Options: no
- II.2.13) **Information about European Union funds**  
The procurement is related to a project and/or programme financed by European Union funds: no
- II.2.14) **Additional information**
- II.2) **Description**
- II.2.1) **Title:**  
Etiquettes  
Lot No: 4
- II.2.2) **Additional CPV code(s)**  
30199230 Envelopes  
30192000 Office supplies
- II.2.3) **Place of performance**  
NUTS code: BE331 Arr. Huy  
Main site or place of performance:  
Centre Hospitalier Régional de Huy, Rue des Trois Ponts, 2 à 4500 Huy
- II.2.4) **Description of the procurement:**  
voir II.2.1
- II.2.5) **Award criteria**  
Criteria below  
Quality criterion - Name: Qualité / Weighting: 10  
Quality criterion - Name: Délai de livraison / Weighting: 10  
Quality criterion - Name: Contact et SAV / Weighting: 10  
Cost criterion - Name: Prix / Weighting: 60  
Cost criterion - Name: Remise / Weighting: 5  
Cost criterion - Name: Frais de livraison / Weighting: 5
- II.2.6) **Estimated value**
- II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**  
Duration in months: 48  
This contract is subject to renewal: no
- II.2.10) **Information about variants**  
Variants will be accepted: no
- II.2.11) **Information about options**  
Options: no
- II.2.13) **Information about European Union funds**  
The procurement is related to a project and/or programme financed by European Union funds: no
- II.2.14) **Additional information**
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**II.2) Description****II.2.1) Title:**

Papier  
Lot No: 5

**II.2.2) Additional CPV code(s)**

30199230 Envelopes  
30197630 Printing paper

**II.2.3) Place of performance**

NUTS code: BE331 Arr. Huy  
Main site or place of performance:  
Centre Hospitalier Régional de Huy, Rue des Trois Ponts, 2 à 4500 Huy

**II.2.4) Description of the procurement:**

voir II.2.1

**II.2.5) Award criteria**

Criteria below  
Quality criterion - Name: Qualité / Weighting: 10  
Quality criterion - Name: Délai de livraison / Weighting: 20  
Quality criterion - Name: Contact et SAV / Weighting: 10  
Cost criterion - Name: Prix / Weighting: 40  
Cost criterion - Name: Remise / Weighting: 10  
Cost criterion - Name: Frais de livraison / Weighting: 10

**II.2.6) Estimated value****II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48  
This contract is subject to renewal: no

**II.2.10) Information about variants**

Variants will be accepted: no

**II.2.11) Information about options**

Options: no

**II.2.13) Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

**II.2.14) Additional information****II.2) Description****II.2.1) Title:**

Etiquettes Labo  
Lot No: 6

**II.2.2) Additional CPV code(s)**

30199230 Envelopes  
30192000 Office supplies

**II.2.3) Place of performance**

NUTS code: BE331 Arr. Huy  
Main site or place of performance:  
Centre Hospitalier Régional de Huy, Rue des Trois Ponts, 2 à 4500 Huy

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- II.2.4) **Description of the procurement:**  
voir II.2.1
- II.2.5) **Award criteria**  
Criteria below  
Quality criterion - Name: Qualité / Weighting: 10  
Quality criterion - Name: Délai de livraison / Weighting: 10  
Quality criterion - Name: Contact et SAV / Weighting: 10  
Cost criterion - Name: Prix / Weighting: 60  
Cost criterion - Name: Remise / Weighting: 5  
Cost criterion - Name: Frais de livraison / Weighting: 5
- II.2.6) **Estimated value**
- II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**  
Duration in months: 48  
This contract is subject to renewal: no
- II.2.10) **Information about variants**  
Variants will be accepted: no
- II.2.11) **Information about options**  
Options: no
- II.2.13) **Information about European Union funds**  
The procurement is related to a project and/or programme financed by European Union funds: no
- II.2.14) **Additional information**

### **Section III: Legal, economic, financial and technical information**

- III.1) **Conditions for participation**
- III.1.1) **Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**  
List and brief description of conditions:  
\* Le DUME, par lequel l'opérateur économique déclare qu'il ne se trouve pas dans une des situations d'exclusion visées aux articles 67 à 69 de la loi du 17 juin 2016.  
L'article 70 de la loi du 17 juin 2016 relative aux marchés publics s'applique. Pour les motifs d'exclusion visés à l'article 67 de la loi, le candidat ou soumissionnaire signale d'initiative s'il a pris les mesures correctrices visées au paragraphe 1er de l'article 70 au début de la procédure.
- III.1.2) **Economic and financial standing**  
List and brief description of selection criteria:  
Le DUME, par lequel l'opérateur économique déclare qu'il satisfait aux critères de sélection suivants :  
1. Une déclaration concernant le chiffre d'affaires global de l'entreprise et le chiffre d'affaires du domaine d'activités faisant l'objet du marché, portant sur les trois derniers exercices disponibles en fonction de la date de création de l'entreprise ou du début d'activités de l'opérateur économique, dans la mesure où les informations sur ces chiffres d'affaires sont disponibles.  
Minimum level(s) of standards possibly required:

1. Le CA du soumissionnaire doit être au minimum égal à :

- Lot 1 : 50.000 EUR htva
- Lot 2 : 400.000 EUR htva
- Lot 3 : 75.000 EUR htva
- Lot 4 : 60.000 EUR htva
- Lot 5 : 25.000 EUR htva

### III.1.3) **Technical and professional ability**

List and brief description of selection criteria:

Le DUME, par lequel l'opérateur économique déclare qu'il satisfait aux critères de sélection suivants :

1. Une liste des principales fournitures effectuées au cours des trois dernières années, indiquant le montant, la date et le destinataire public ou privé.

Minimum level(s) of standards possibly required:

1. Le soumissionnaire devra présenter au minimum 3 références du même type avec un minimum de :

- Lot 1 : 50.000 EUR htva
- Lot 2 : 400.000 EUR htva
- Lot 3 : 75.000 EUR htva
- Lot 4 : 60.000 EUR htva
- Lot 5 : 25.000 EUR htva

## **Section IV: Procedure**

### IV.1) **Description**

#### IV.1.1) **Type of procedure**

Open procedure

#### IV.1.3) **Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

#### IV.1.8) **Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### IV.2) **Administrative information**

#### IV.2.2) **Time limit for receipt of tenders or requests to participate**

Date: 17/08/2023

Local time: 10:00

#### IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### IV.2.4) **Languages in which tenders or requests to participate may be submitted:**

French

#### IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 13/02/2024

#### IV.2.7) **Conditions for opening of tenders**

Date: 17/08/2023

Local time: 10:00

Place:

Centre Hospitalier Régional de Huy - Service Marchés Publics & Investissements

## **Section VI: Complementary information**

### VI.1) **Information about recurrence**

This is a recurrent procurement: no

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VI.3) **Additional information:**

Les offres peuvent uniquement être introduites électroniquement sur le site internet

VI.4) **Procedures for review**

VI.4.1) **Review body**

Official name: Conseil d'Etat

Postal address: Rue de la Science, 33

Town: Bruxelles

Postal code: 1040

Country: Belgium

Telephone: +32 22349611

VI.5) **Date of dispatch of this notice:**

04/07/2023